**WEEKLY REPORT and MEETING AGENDA**

Report #: 5 Project Name: Gordo Bot - Team 6

Date: 04/03/2022 Prepared by: Thomas “Jake” Rod

**Agenda for the meeting**

1. Progress
2. Q/A

**Overall accomplishments since last meeting**

1. constructed some physical components
2. tested some pi code
3. fixed some webserver things (needs to be tested with the full system still)

**Tasks completed by each team member since last meeting**

| Task description | Assigned to | Completed? |
| --- | --- | --- |
| Configure NginX | Jake | yes |
| API work | Zach (+) | in progress |
| building design | Cody (+) | in progress |
| Implement UI | Nick/Raney | in progess |
| Pi coding | Reid | in progress |

**Plans for next period**

1. Continue constructing prototype
2. continue software design

**Task assignment per team member (to be completed before the next meeting)**

| Task description | Assigned to |
| --- | --- |
| Load db with some test recipes | Jake |
| API work | Zach (+) |
| building design | Cody (+) |
| Pi coding | Reid |
| Implement UI | Nick/Raney |

? - tentative

+ - additionals may participate

**Project management status**

| name | **role** |
| --- | --- |
| Zach | **PM - API** |
| Jake | **Communicator - Network** |
| Reid | **pi-man - sbc** |
| Cody | **Scribe - sensors** |
| Raney | **software engineer - gui** |
| Nick | **software engineer - gui** |

**Minutes from previous meeting**

Team Meeting #4 on 3/28 at 3:55 PM

- Presentation/Report comments:

- Physical part of project seems slightly behind

- Mainly because our parts arrived later

- Final presentation, Last week. 5/2

- Might be good to have a video demo

- Possibly 3 things for demo.

- Similar to CDR and proposal

- Project demos 4/25 to 4/27

- Fairly flexible, in person

- About on schedule

- Component demoing starting next week

- Work on integration between software and hardware and general working of hardware components